**Educational Technology Steering Committee**
**Meeting Notes**
2/5/14

In attendance: Doug Blandy, James Sinclair, Carolyn Lieberman, Pam Palanuk, Sandra Gladney, Frances Bronet, Frances White, Ian McNeely, Randy Sullivan, Melissa Woo, and Tami Oar.

*Meeting Notes provided by Pam Palanuk. All corrections to the summary should be emailed directly to Pam at palanuk@uoregon.edu.*

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| Student Survey draft | • James Sinclair provided a draft student survey for the committee to review.  
• After much discussion, the committee recommended that the survey be reviewed by either a professional firm or faculty whose expertise is designing such a survey.  
• There were many questions that still need to be addressed. James suggested that the committee send him their questions and comments via email.  
• Melissa Woo suggested the committee use Patrick Chinn as a resource for this project. | • The committee will send James jsinclai@uoregon.edu email with their questions and comments on the student survey. |
| Report from Online Symposium | • Doug and Sandra recently attended the Online Symposium in San Diego.  
• The conference was well attended and they found it very interesting. |  |
| Report from CTC committee meetings | • Doug Blandy and Melissa Woo launched three new committees.  
• They have produced a place on the IS website to communicate information among the groups.  
• The structure may prove a positive step for addressing campus technology issues and moving us in the right direction. | • Melissa and Doug will keep the committee apprised as the CTC committees meet and set goals for the year. |
| Quality Matters – update | • Sandra Gladney provided an update to the committee.  
• Academic Extension is working on putting together a UO-specific framework.  
• Larry and Kassia continue to meet with TEP, Grad Council and Undergrad Council to make appropriate steps in determining need. | • Sandra will send written update for the committee. |

Meeting Adjourned
Next meeting: Tuesday, March 11 @ 2:00-3:00 pm
Location: Johnson Hall Conference Room