## Educational Technology Steering Committee
### Meeting Notes
10/24/13

In attendance: Doug Blandy, Ian McNeely, Melissa Woo, Frances White, James Sinclair, Pam Palanuk, Carolyn Lieberman, Kassia Dellabough, Sandra Gladney, Joanna Goode, Andrew Bonamici, Arlyn Schaufler, Bruce Lundy, Lisa Freinkel, Deb Carver, and Tami Oar

*Meeting Notes provided by Pam Palanuk. All corrections to the summary should be emailed directly to Pam at palanuk@uoregon.edu.*

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<th>Agenda Items</th>
<th>Discussion Bullets</th>
<th>Resulting Action Items</th>
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<td>Welcome &amp; Introductions:</td>
<td>Doug welcomed the new committee members, and everyone introduced themselves to the other committee members.</td>
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<td>Mission Statement:</td>
<td>• The Mission Statement was provided to all committee members.</td>
<td>Pam will send out the electronic version to the committee for review.</td>
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<td>• Doug provided an overview and progress report from last year.</td>
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| Student Project: Beyond Brick & Mortar: | o James Sinclair gave a brief overview of the Beyond Brick & Mortar project from last year. A few recommendations to this committee are:  
  o Need for a clear mission  
  o Need process for curriculum and course creation  
  o Need infrastructure in the classroom with technology and wireless capabilities  
  o Need centralized organization for online education  
  o Keep the momentum going to achieve these goals |                                                                                                          |
| One-Stop-Shop Project:              | • Deb Carver reported on the progress made so far with the One-Stop-Shop project.  
  • The UO campus is decentralized in many ways which poses challenges.  
  • An office will be set up in the Knight Library for faculty and staff so they could go to one office that would provide service such as referrals and assistance with research development.  
  • Sandra Gladney mentioned the need to be as broad as possible so the resources in the library could serve the whole campus.  
  • Kassia Dellabough will work on the development of a One-Stop-Shop model for the next two years.  
  • Resources will be identified and put into place.  
  • One-Stop-Shop will work as a “concierge” service providing information, recommendations and guidance. | A position paper will be created.  
  • The advisory group (Andrew, Kassia, Sandra) will have a progress report by the next Ed Tech Meeting.                                                        |
| Campus Technology Council (CTC) and sub-committee structure: | • Melissa Woo shared a little of what the Campus Technology Council (CTC) will be doing within the campus community in the near future.  
  • The sub-groups will consist of a Research Advisory Group, a Services/Operations Group, and a Campus IT Leaders Group. The charters for these groups should soon be complete. | Melissa will send charters to Academic Affairs.  
  • Doug plans to keep the momentum moving forward with the Ed Tech Committee                                                                 |
- The CTC and sub-groups should begin meeting during Winter term.
- The plan is to have advisory groups communicate well and without a lot of overlap.
- CTC co-chairs are Doug Blandy and Melissa Woo.

**Personalized Learning Consortium (PLC) – APLU update:**
- Andrew Bomamici reported on the U of O membership with the (APLU) Association of Public and Land Grant Universities. (see handout)
- There is a plan for a formation of a new consortium - Personalized Learning Consortium (PLC). UO is committing at the “base level.”
- General Counsel is currently looking into the contractual piece.
- Andrew will report on details of the PLC in January 2014.

**E-Textbooks:**
- Bruce Lundy and Arlyn Schaufler reported on status of e-Textbook Pilot Project.
- Two instructors (Alex Dracoby and Ron Bramhall) are working with the e-Textbooks this term. There should be useful feedback later this term and the students.
- Melissa Woo added that so far everything seems to be going well with the e-Textbook pilot. Currently the UO is paying for it through central funds. Suggestion is to wait until after Winter term before beginning another pilot.

**Goals for this year:**
- Doug mentioned asking both the President and Provost to attend one of these meetings later this academic year.
- Doug opened up the discussion for possible action items:
  - Frances White: Identification of interested Post-Docs for developing educational technology innovations in teaching and use of technology in the classroom.
  - Deb Carver: The review of a new learning management system. The library will need assistance with the testing of new platforms and wondered how the Ed Tech Committee could become involved.
    - Various aspects to learning systems.
    - Assessment features on new platforms.
    - Other areas of need and evaluation.
  - Frances White expressed concerns for the transition from Black Board to a new learning management system.
  - Ian McNeely: mentioned his concern with online courses run through Academic Extension. There is a need for consistency in the business models used and communications when new online courses are in the early stages of being created.
  - Kassia Dellabough: New policies are needed to address how online courses are developed and how they are reviewed.

Meeting Adjourned
Next meeting: Tuesday, November 19 @ 2:00-3:00 pm
Location: Leona Tyler Conference Room