Educational Technology Meeting  
Meeting Notes  
1/13/2015

In attendance: Doug Blandy, Sandra Gladney, Andrew Bonamici, Bruce Lundy, Melissa Woo, Kassia Dellabough, Ian McNeely, Brook Muller, Robert Voelker-Morris, Lisa Freinkel, Lee Rumbarger, Gretchen Drew, Garron Hale, and Tami Oar.

*Meeting notes provided by Gretchen Drew. All corrections to the summary should be emailed directly to Gretchen gdrew@uoregon.edu*

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| **InTRO Update**        | • Kassia Dellabough reported that InTRO is working toward a preliminary draft report in March, to prep for a final report in June.  
                           • Kassia asked how this information could best be formatted. The committee recommends a written document and discussion period.  
                           • It would be good to get answers to the following questions in the report:  
                             o How many clients has InTRO served?  
                             o Where are clients coming from?  
                             o How did they find their way to InTRO?  
                             o Are they following up with InTRO’s suggestions?  
                             o How was their experience from start to finish?  
                           • The new ticketing system has been implemented – though cumbersome (which is often the feedback from ticketing systems across campus).  
                           • InTRO held an event dubbed “The Lunch of the Renegades”, made up of various faculty and IT people from across campus, in the spirit of cross collaboration. They learned that COE will be holding a large Ed Tech forum at the end of the year, with a focus on gaming. | • Members of the committee are invited to participate in the next Lunch of the Renegades event.  
                                                                                                                                     • Please provide input on Comparator Research Appendix found in InTRO Report – December 2014                                                                                      |
| **New Learning Management System** | • Andrew Bonamici reported that implementation of Canvas, the new LMS, has begun.  
                               • Helen Chu is establishing a faculty advisory committee.  
                               • Andrew went over a working draft of the timeline, with the following approximate dates:  
                                 o System available for early adopters 3/1  
                                 o Spring quarter soft launch  
                                 o Possibly turning Blackboard off at the end of September, though it may remain turned on for some stragglers (for example, those coming back from sabbatical)  
                               • Training will begin in February for system administrators, support staff, and trainers. | • If you have heard from Helen, but not responded to her email, please do respond ASAP.                                                                                                                   |
- Traditionally the faculty provides technical support to students, but CMET Consulting will be trained to provide support, as will IT help. There is possibility for a shared service desk.
- Garron suggested that it would be helpful to know what the lines of support are, possibly a referral tree.
- Andrew’s team is working on a communications plan.
- After September 2015 the LMS team will be requesting another FTE, carrying forward their current level of GTF funding, and have another position secured.

**Future Watch**
- Future Watch was deferred to February’s meeting.

**Future business:**
- Future Watch – Andrew
- ECAR Educause Student survey of technology – Patrick Chin will present at February Meeting
- Student Success Collaborative – Lisa
- Overview of CAS IT – Garron

Meeting adjourned at 2:59  
Upcoming meeting date:  
Wednesday, February 4 @ 2:00 – Johnson Hall Conference Room