Educational Technology Meeting  
Meeting Notes  
11/18/2014

In attendance: Doug Blandy, Sandra Gladney, Andrew Bonamici, Bruce Lundy, Garron Hale, Melissa Woo, Bruce Lundy, Kassia Dellabough, Ian McNeely, Brook Muller, Frances White, Robert Voelker-Morris, Lisa Freinkel, Gretchen Drew, and Tami Oar.

Meeting notes provided by Gretchen Drew. All corrections to the summary should be emailed directly to Gretchen gdrew@uoregon.edu

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| Diigo List Reminder: | • Gretchen provided information regarding Diigo.com as a tool for sharing links with the group.  
• The group link is, [https://groups.diigo.com/group/uo-ed-tech-innovation](https://groups.diigo.com/group/uo-ed-tech-innovation)  
• If you have not received an invitation to the Diigo group, can’t access the above link, or would like a tutorial, contact Gretchen. | | |
| Preliminary Strategic Plan Task Force Assignments | • Doug reviewed which committee member were assigned to strategic planning teams.  
  o Team 1 – Attract High Quality & Diverse Students – Lisa Freinkel  
  o Team 2 – Elevate Research – no members  
  o Team 3 – Attract & Retain High Quality Faculty – Doug Blandy  
  o Team 4 – Enhance Physical & IT Infrastructure – Sandra Gladney, Melissa Woo, and possibly Brook Muller | • Let Doug know if you are selected for any of the teams. | |
| InTRO: | • Kassia provided InTRO’s October update document, and reported on the following points:  
  o Lindsey and Greg are focused on comparator research, testing their basic questions, and making sure they are asking the right questions.  
  o InTRO developed a proposal for funding of a possible strategic initiative.  
  o The next phase of the website will provide an accurate and searchable database, and a ticketing system.  
  o Academic Extension/Library are funding the pilot, they will make a report back to the committee in June 2015 to provide direction on the future role of InTRO.  
  • InTRO has reported that there is a sense of scarcity regarding resources on campus.  
  • Andrew will take the lead on bringing together individuals from groups who support educational technology across campus. | • Andrew Bonamici will bring together educational technology groups across campus for the purpose of collaboration, communication, and understanding of offerings. |
| Review of the Mission Statement: | • The mission statement is two years old and needs to be reviewed.  
• Andrew, and others, suggested developing a charter as an alternative format, as other groups within the CTC have done.  
• See the following website for the CTC charter, and the related links for more examples. [https://it.uoregon.edu/ctc-charter](https://it.uoregon.edu/ctc-charter)  
• Doug provided the committee with the CTC Guiding Principles document. | • Review the mission statement for 12/18 meeting. |
| CTC Luncheon: | • The CTC Luncheon is on Thursday, November 20 from 12:00-2:00 in the Ford Lecture Hall – JSMA.  
• Bring ideas for strategic initiatives to the CTC Luncheon. | |
| Future business: | • The next meeting is scheduled for Thursday, December 18 at 2:00 in Leona Tyler conference room.  
• The LMS announcement will be made on 11/19. Discuss that announcement at 12/18 meeting.  
• Revisit mission statement at the next meeting.  
• Doug will invite members from each of the strategic planning task forces to future meetings.  
• Begin discussion on curricular oversight and regularization of online classes.  
  o How do we define “contact”?  
  o Bring Undergraduate Council and Committee on Courses into a meeting at the beginning of the year.  
• Invite the founders of [http://www.campusebookstore.com/](http://www.campusebookstore.com/) to present at a meeting.  
• Tami will be sending out doodles to schedule next quarter’s meetings. | |

Meeting Adjourned at 3:58  

Upcoming meeting date:  
Thursday, December 18 @ 2:00 – Leona Tyler Conference Room